



## ***WordPress Project Manager Skills Checklist***

***Do you have what it takes to be a good WordPress Project Manager?*** Use the checklist below to find out. But don't worry! If you don't have all the necessary skills or characteristics now, that's what you'll learn in The WP PM Academy!

### **Skills and Characteristics**

- Self-motivated
- Good communicator
- Solid understanding of WordPress and how websites are built
- Ability to break the job down into a project plan
- Ability to explain technical details to the non-technical
- Skilled in crafting a website design that meets the client's business requirements
- Demonstrates a high level of accuracy and attention to detail
- Capacity to maintain schedules and meet deadlines
- Strong leadership skills

### **Solid understanding of:**

- Client management
- Requirements management
- Risk and issues management
- Acceptance management
- Change management
- Estimating best practices